



Napa County Transportation and Planning Agency

707 Randolph Street, Suite 100, Napa CA 94559
707-259-8631 FAX 707-259-8638

Quote for Goods and/or Services

Vendors must sign and return this form (both sides) to NCTPA via US Mail, FAX or as an emailed PDF file.

This document is a quotation form and NOT a contract and does not represent a commitment by NCTPA to purchase goods/services.

Goods/Services Desired (descriptive):

The Napa County Transportation and Planning Agency (NCTPA) is seeking a qualified vendor to conduct On-Site Bus Production Inspection Services of four buses in July-Sept 2010 and an additional bus in the December 2010/January 2011 timeframe. The selected bidder will ensure that all FTA and NCTPA procurement requirements are met. Factory location is scheduled at the New Flyer plant in St. Cloud, Minnesota.

The individual or firm will ensure each bus complies with specifications as is developed and agreed to by NCTPA; is built to the highest level of reliability and maintainability; and in accordance with Federal Transit Administration requirements, including "Buy America" requirements and Federal Motor Vehicle Safety Standards.

NCTPA has been notified by New Flyer of America that ISE, their propulsion system supplier, may be unable to deliver or delay the delivery of systems. Based upon matters outside of NCTPA's control, NCTPA may delay, cancel or amend the number of buses inspected. By responding to this Quote for Goods/Services Bidder understands this situation and the successful Bidder will not hold NCTPA financially accountable for delays, cancelations or changes to the number of buses inspected.

Detailed Specifications:

Tasks and Duties

1. The following is a list of required
 - 1.1. Conduct production line inspections for each vehicle, and ensure compliance with Technical Specifications and RFP requirements, including ADA accessibility and hybrid system features.
 - 1.2. Visually verify the use of material and components as delineated in the technical specifications and including any changes made during the pre-construction meetings and/or changes made during production.
 - 1.3. Monitor and evaluate the build-up of vehicle components:
 - 1.3.1. Bus body construction including sidewalls, roof and floor structure;
 - 1.3.2. Installation and markings of circuit terminals and control panels;
 - 1.3.3. Installation of ADA equipment including the wheelchair lift, tie-down spaces and related equipment;



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- 1.3.4. Installation and alignment of doors, windows, hinges, floor covering, interior panels, moldings, stanchions, and seating;
- 1.3.5. Preparation of the chassis and covering of the coach shell with primer and undercoating;
- 1.3.6. Installation of undercoating, interior surfaces, exterior primer and paint and coatings;
- 1.3.7. Alignment of front and rear axles;
- 1.3.8. Installation of air condition and heating systems;
- 1.3.9. Installation of insulation and heat/fume shielding; and,
- 1.3.10. Consistent installation and configuration of hybrid vehicle components from vehicle to vehicle, including proper insulation and shielding of sensitive components against environmental and road hazards. Ensure all required hybrid system operation and safety markings are in place.
- 1.4. Facilitate the resolution of, and communicate solutions to production line problems and implement approved change orders which may include gathering of information on vehicles in production as requested by NCTCOG (photos, etc.).
- 1.5. Provide a detailed report of the condition and inspection findings for each bus as it moves through the production process.
- 1.6. Ensure compliance with, and complete audit of, Federal Transit Administration "Buy America" Requirements as outlined in 49 CFR 661, and vehicle final assembly.
- 1.7. Ensure compliance with, and complete audit of, Federal Motor Vehicle Safety Standards.

Vendor Confirmation:

Our company certifies that we can provide the services as specified on this form and that the price quoted meets and is inclusive of all specifications noted herein.

Company Name (print)

Vendor Representative (sign)

Date



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Quotation Matrix

Complete the matrix below including/inclusive of all applicable charges to provide the goods and services specified on the opposite side of this form.

ITEM	QTY	UNIT COST	TOTAL
-			
-			
-			
-			
-			
Freight/shipping			
Applicable taxes			
TOTAL QUOTE			

Is your company a registered Disadvantaged Business Enterprise (DBE)? YES NO

Is a deposit required? YES NO

If yes, list terms: _____

Quote is good for _____ days from date below.

Lead time required from signed contract to delivery? _____

Describe warranty (attach sheet if necessary): _____

Business References for Similar Projects

Company Name	Contact Name	Contact #	Date of Job

Our company certifies that we can provide the goods/services as specified on the opposite side of this form and that the price quoted meets and is inclusive of all specifications noted herein.

Company name (print)

Company address (print)

Vendor Representative (sign name)

Company phone

Email

(print name)

Date